



Bureau of Planning & Zoning
 435 W. Hamilton Street
 Allentown, PA 18101-1699
 Office: 610.437.7611
 Fax: 610.437.8781

Application Checklist:
Minor Land Development - Preliminary/Final

Please complete the following checklist for all Minor Land Development applications. All applications must be submitted electronically through the Citizen Self Service Portal (CSS). In addition, one (1) paper set of all plans must be submitted to the Planning Office.

Limit of Disturbance

☐	5,000 square feet or greater
☐	Additional 10,000 square feet or more of impervious

Application Requirements		CSS Location
☐	Complete Citizen Self Service (CSS) Portal Minor Land Development Application	CSS Portal
☐	Project Narrative	CSS Attachment
☐	Waiver Letters (<i>if applicable</i>)	CSS Attachment
☐	Electronic Plan Submission	CSS Attachment
☐	LVPC Letter/Documentation	CSS Attachment
☐	Application Checklist	CSS Attachment
☐	Application Fee (<i>paid in full</i>)	Pay Invoice Tab
☐	1 Paper Set of Plans (to be received within 24 hours of EnerGov submission)	NA
Minor Land Development Plans		CSS Location
☐	Cover sheet	CSS Attachment
☐	Existing Features/Survey	CSS Attachment
☐	Demolition	CSS Attachment
☐	Layout/Site Plan/Post Conditions	CSS Attachment
☐	Grading & Drainage	CSS Attachment
☐	Utility	CSS Attachment
☐	Landscaping & Lighting	CSS Attachment
☐	Erosion & Sedimentation Control Plan	CSS Attachment
☐	If Limit of Disturbance is 5,000 square feet or greater: An Erosion and Sediment Control Report is required	CSS Attachment
☐	If project proposes an additional 10,000 square feet or more of impervious: A Post Construction Stormwater Plan and Stormwater Management Report	CSS Attachment
☐	Detail and note sheets as needed to further specify information for any of the above	CSS Attachment